

Franklin Public Library
 Library Board Meeting
 March 30, 2020
 Minutes—Approved April 27, 2020
 ATTENDANCE:



Name	Attended	Name	Attended	Name	Attended
Judi Williams-Killackey (JW) President	X	Alan Aleksandrowicz (AA)	X	Terry Berres (TB) Treasurer	X
Reivian Berrios (RB)	X	Maria Imp (MI)	X	Mike Karolewicz (MK)	X
Judy Mueller (JM) <i>School District Administrator</i>	X	Annemarie Vitas-Oklobdzija (AV)	X	Ald. Kristen Wilhelm (KW) <i>Aldermanic Representative</i>	X

ALSO ATTENDED: Jennifer Loeffel (JL), Library Director

CALL TO ORDER: JW called the meeting to order at 6:00pm.

VISITORS: None

PUBLIC COMMENT: None.

APPROVAL OF THE MINUTES FROM THE FEBRUARY 24TH, 2020 MEETING OF THE BOARD OF TRUSTEES: MK moved to approve the minutes of the January 27th, 2020 of the Board of Trustees; AV seconded. Motion carried.

FINANCE COMMITTEE:

A. RB moved to approve vouchers and invoices for \$10,677.73. AA seconded. Motion carried.

B. TB gave Treasurer’s Report. JL anticipates a significant decrease in reciprocal borrowing revenue due to the closure. MK requested a document showing a 3-year average of monthly fines and fees.

BUSINESS:

A. Discussion of Library Closure and Possible Action Relating to the Same: Salaried personnel are working from home and coming into the Library one day per week. Librarians are recording tasks in a Google document.

B. Discussion and Approval of Strategic Plan 2020 Action Plan: AV moved to approve the Strategic Plan 2020 Action Plan. MI seconded. Motion carried.

C. Discussion of Changes to Impact Fees Collected by the City for the Library: Public Hearing on the Matter in April: JL and KW lead the discussion on the results of the Impact Fee study. JL will speak with Paul Rotzenberg regarding the Library’s debt payment reduction and the possible affects if the impact fees change.

D. Discussion and Possible Action Relating to the Building and Grounds Committee Recommendations: MK moved to approve the spending of monies for landscaping and the cleaning, sealing, and grout repair of tiles recommended by the Building and Grounds Committee, not to exceed \$18,000. AA seconded. Motion carried.

E. Review of Updated Master Calendar: Board reviewed.

F. Discussion of Library Board Trustee Positions: The terms of AV, TB, and KW will be up this year.

UPDATE OF PAST OR UPCOMING COUNCIL ACTION RELATING TO THE LIBRARY: KW reported that the Public Works pension is related to the economy and there may be shifts in the City Budget, possibly affecting the Library, to cover.

UPDATE ON FRANKLIN PUBLIC SCHOOLS MATTERS RELATING TO THE LIBRARY: Students and families are being encouraged to access ebooks and the videos that the library staff is posting during the shutdown. The literacy specialist is also working to provide services to families.

REPORT OF THE PRESIDENT: During the time the library is closed, the staff are providing services by phone and creating and posting a variety of videos for patrons of all ages.

REPORT OF THE DIRECTOR: Monthly report and monthly statistics report given by JL. The staff is navigating the “new world” during the closure. Laura has started the WI Libraries Transforming Communities Training, but the remainder has been delayed. JL and staff have created a Deep Cleaning list for prior to the Library reopening.

REPORT OF THE FRANKLIN LIBRARY FOUNDATION: The grant that was being offered to the Foundation has been withdrawn. The paperwork from the IRS will be in place for any future donations.

UPCOMING BOARD MEETINGS: The next regular Trustees Meeting is Monday, April 27th, 2020 at 6:00pm in the Sievert Conference Room or virtually if necessary.

Adjourn: AV moved to adjourn the meeting at 7:31pm. Seconded by MK. Motion carried.

Respectfully submitted, Maria Imp, Library Board Secretary